

Southern Association of Colleges with Associate Degrees

Board Meeting December 6, 2025 6:00 pm CST MEETING MINUTES

Present: Dr. Cynthia Kelley, President; Dr. John Enamait; Dr. Dean Sprinkle; Dr. Patricia Lee, Dr. Brent Gregory, Dr. Vincent Solis, Dr. George Edwards, retiring Executive Secretary-Treasurer; and Raegina Scott, incoming Executive Secretary-Treasurer.

Absent: Dr. Michael Torrence, Dr. David Campbell, Vice-President, and Ms. DeAnnia Clements

I. Call to Order

The meeting was called to order by Dr. Cynthia Kelley President at 6:00 pm.

II. Approval of the April 2025 Minutes

Dr. Brent Gregory moved to accept the minutes of the April 24, 2025 board meeting. Dr. Patricia Lee seconded the motion. The minutes were approved unanimously.

III. Board Officers and Members

Dr. Edwards referred the board to the attached listing of information related to the board and officers. If any corrections need to be made to the membership roster please let Raegina Scott know.

IV. Membership Report by State

Dr. Edwards reported on membership by state. As of November 18, 2025, 140 members had paid for the 2024-2025 year. To date, membership is down by 8 members from the prior year.

V. Investment Report

Dr. Edwards reported the association is in sound financial position with a total cash and investments of \$148,687.26 as of November 18, 2025. As of December, all of the certificates of deposit have matured and been deposited in the savings or checking account for transition to new financial institutions by the newly appointed Executive Secretary-Treasurer Raegina Scott.

VI. Budget to Actual 2025

Dr. Edwards presented the Budget to Actual as of November 18, 2025. A net loss of \$13,763.52 is projected for year-end due to declining membership, reduced sponsorship revenue, the exorbitant annual luncheon costs, and additional Administrative Office Support costs for onboarding the new secretary-treasurer in the fall.

VII. Report of the Audit Committee

On behalf of the Audit Committee, Dr. Edwards shared the year end Cash/Investment Report, SACAD Budget to Actual 2025, and Audit Committee Summary for submission to the board for final approval. Dr. Vincent Solis seconded the motion. Motion was approved unanimously.

VIII. Report of the Nominating Committee

Dr. Cindy Kelley presented the Nominating Committee Report and slate of officers for submission to the board for final approval. Dr. Patricia Lee seconded the motion. Motion was approved unanimously. Dr. John Enamait will be stepping down as board representative for North Carolina but has some ideas for his replacement. Discussion was held among the board members to help fill the current vacancies for board members from Florida, Louisiana and North Carolina. Dr. Cindy Kelley will transition to Past President for the coming year.

IX. Report of the Professional Development Committee

Dr. Brent Gregory shared on behalf of the PD Committee the selected guest speaker for the 2025 Annual Membership Luncheon will be Dr. Kollin Napier, Director the Mississippi Artificial Intelligence Network. The presentation will focus on how artificial intelligence (AI) is rapidly transforming the workforce, community colleges and universities. Dr. Gregory will inquire about obtaining Dr. Napier's presentation to share on the SACAD website.

X. Spring 2026 Board Meeting

The Spring Board meeting was discussed and will be held virtually in April or early May of 2026. Current topics of discussion to review in the spring are membership and the rising costs of the annual membership luncheon. Raegina Scott will poll the board members in early March with potential dates and times.

XI. Other Business

Dr. Edwards shared that Jason Kretzer is willing to continue managing the SACAD website and layout of the newsletter if the board so pleases. Currently, Mr. Kretzer is receiving \$4,000 a year (\$1,000 per quarter) for his services.

Dr. Edwards shared EdAmerica is the sole sponsor for the 2025 membership luncheon with a silver level sponsorship of \$3,000. There are 114 members registered for the luncheon this year. He reminded the board members to bring their door prizes to the meeting.

Dr. Edwards thanked the board members for their service and expressed his enjoyment working with the SACAD Board over the past two decades. Dr. Edwards is retiring from SACAD at the end of December but stated his position as Executive Secretary-Treasurer has kept him connected to community colleges over the years since retiring the first time. The entire board expressed their gratitude for Dr. Edwards and his many years of service to SACAD.

XII. Adjournment

The meeting was adjourned at 6:40 pm.