

Southern Association of Community, Junior, and Technical Colleges

Board Meeting – December 8, 2012

6:30 p.m. – 8:30 p.m.

Present: Dr. Johnny L. Allen, President; Dr. Karen Bowyer, Vice-President; Dr. George Edwards, Secretary/Treasurer; Dr. Helen T. McAlpine, Past President; Dr. Linda Thomas-Glover; Dr. Jim Kerley; Dr. Gary McGaha; Dr. Karen Bowyer; Dr. Sheryl Smith Kappus; Dr. Ronnie Booth; Dr. Walter Bartlett; Dr. Andrea Miller; Dr. Ed Meadows; and Dr. James David Campbell.

Absent: None

Guests Present: Dr. Matthew Basham

I. Call To Order

The meeting was called to order by Dr. Johnny L. Allen, President at 6:25 p.m.

II. Approval of the April 2012 Minutes

Dr. Karen Bowyer moved to accept the minutes of the April 2012 Board meeting. Dr. Ronnie Booth seconded the motion. The minutes were approved.

III. Membership Report by State

Dr. Edwards reported on membership by state. As of November 19, 2012, 215 members were paid. The budget was for 230 members. He noted that the dues statements are sent in July and again in September. Dr. Edwards thanked all the Board members for encouraging their colleagues to become members of SACJTC. It is anticipated that there will be additional members who will pay their dues in the near future.

IV. Investment Report

V. Financial Report

It was reported that the association is in great financial condition. Currently, we have 2 CD's worth \$28,447.65 and \$28,447.67 each, we have an interest bearing checking account with a balance of \$75,020.54, and a regular checking account with a balance of \$15,587.32 for a total cash and investment of \$147,503.18. However, several expenses will be paid between December and January 30, 2013. Additionally, Dr. Edwards summarized the budget to actual report for 2012 and he reported that we will have approximately \$11,850.47 in net income for the year. Dr. Ronnie Booth moved for approval of the investment and financial reports; Dr. Gary McGaha seconded the motion; and the reports were approved unanimously.

VI. Report of the Audit Committee

Dr. Gary McGaha reported that the Audit Committee consisting of himself, Dr. Ronnie Booth, and Dr. Sheryl Smith Kappus had reviewed all the records and the financial reports.

A meeting was held via conference call on November 29, 2012, the Audit Committee received a detailed report with all items being covered as well as the sponsors noted. The Audit Report was approved by general consensus.

VII. Nominating Committee Report

The nominating committee reported the following recommendations for board members and officers for 2013.

President:	Dr. Karen Bowyer
Vice President:	Dr. Gary McGaha
Executive Secretary/Treasurer:	Dr. George Edwards
Past President:	Dr. Johnny L. Allen

Dr. James David Campbell was nominated to replace Dr. Helen T. McAlpine for representation of AL; and Dr. Ed Meadows was nominated to replace Dr. Jim Kerley for representation of FL; Dr. Andrea Lewis Miller was nominated as a representative for Louisiana.

Continuing with their terms of service are Dr. Johnny L. Allen, Dr. Karen Bowyer, Dr. Sheryl Smith Kappus, Dr. Gary McGaha, Dr. George Edwards, Dr. Walter Bartlett, Dr. Ronnie Booth, and Dr. Linda Thomas-Glover.

Dr. Linda Thomas Glover moved for approval of the report of the Nominating Committee for 2013; Dr. Ronnie Booth seconded the motion; the report was accepted and approved.

VIII. President's Report

Dr. Johnny Allen discussed his efforts to improve our relationships with SACS/COC and the difficulty in having SACJTC information included in the SACS Program.

IX. SACJTC Mission-Future Role

Dr. Allen discussed an issue facing the association. For several years, some colleges have been moving from level 1 to level 2 and they are beginning to offer a limited number of 4 year programs. This effort is particularly evident in Florida and Georgia. The dilemma is that our association, the Southern Association of Community, Junior, and Technical Colleges, has existed for many years as an association that serves the needs of 2 year colleges in the 11 state southern region that is served by SACS. So, we have consistently had 215 to 250 member colleges out of a possible 325 or so level 1 SACS accredited institutions in our region. Obviously as more institutions move from level 1 to level 2 and as more mergers of community and technical

colleges occur, our potential membership continues to decline. The Board discussed the need to consider a comprehensive study of our name, our mission, and our role in serving our membership. A small committee of volunteers agreed to work on this and to lead a discussion at the Spring Board meeting. The committee consists of: Johnny Allen, Ed Meadows, Sheryl Smith Kappus, Gary McGaha, Karen Bowyer, and Walter Bartlett. Dr. Bowyer suggested that Dr. Allen convene the group prior to the spring board meeting. Some of the discussion suggested that “access” may be the common thread between the level 1 and level 2 colleges.

X. Report on SACJTC Journal

Dr. Matt Basham, SACJTC Journal Editor, shared information about the Journal for 2012 which was themed “Best Practices in Retention”. The winning paper is entitled, “Cutting Course Withdrawal Rates and Improving Successful Course Completion At One Community College.” The authors are Dr. Brad Bostian, Director of First Year Experience, and Dr. Clint McElroy, Dean of Retention, at Central Piedmont Community College. It was included on the SACJTC website. The Board discussed the need for a topic for a call for papers for 2013. Dr. Basham agreed to send information to Dr. Edwards.

XI. Operational Details for Annual Luncheon

Update on details for the annual luncheon for Sunday, December 9, 2012 were discussed.

Dr. Sheryl Smith Kappus will recognize sponsors.

Dr. Gary McGaha will deliver invocation.

Dr. Karen Bowyer will introduce the new presidents and retiring presidents.

Dr. George Edwards will introduce the guest speaker.

Dr. Helen T. McAlpine will handle the door prizes.

XII. Plans for the Spring Board Meeting

The board had a general discussion of plans for 2013. The general consensus was for a face to face meeting at the AACC Conference in San Francisco.

XIII. Old and New Business

No old or new business was addressed.

XIV. Adjournment

Dr. Karen Bowyer motioned for adjournment; Dr. George Edwards seconded; and the motion was approved. The meeting was adjourned at 9:20 p.m.