

Southern Association of Colleges with Associate Degrees

**Board Meeting
December 2, 2017
6:30 p.m. – 7:30 p.m.**

DRAFT MINUTES

Present: Dr. Ronnie Nettles, President; Dr. Patricia Lee, Vice-President; Dr. Ed Meadows, Past President, Dr. Joan Davis; Dr. Dean Sprinkle; Dr. Pam Boehm; Dr. Ingrid Thompson Sellers; Dr. John Enamait; Dr. Kristin Williams; and Dr. George Edwards, Executive Secretary-Treasurer.

Absent: Dr. David Campbell and Dr. Karen Bowyer.

I. Call To Order

The meeting was called to order by Dr. Ronnie Nettles, President at 6:35 p.m. Dr. Nettles welcomed all the board members and thanked them for their attendance and their service.

II. Approval of the April, 2017 Minutes

Dr. Kris Williams moved to accept the minutes of the April 20, 2017 Board meeting. Dr. Ingrid Thompson Sellers seconded the motion. The minutes were approved unanimously.

III. Board Officers and Members

Dr. Edwards referred the board to the attachment listing all information related to the board and officers. If any corrections need to be made, please let Dr. Edwards know.

IV. Membership Report by State

Dr. George Edwards reported on membership by state. As of November 1, 2017, 154 members had paid and 5 more were anticipated to pay before the end of the year. The budget was based on 200 members. Membership is down significantly this year. Discussion occurred regarding the reasons for the decline and two ideas emerged for the board to consider. The board should tout the professional development activity that is planned for December 3, 2018 and they should use the success of the activity to encourage membership. Secondly, with the significant numbers of presidential retirements and new presidents being hired throughout the region, the board should focus some recruitment efforts on the new presidents to ensure they are aware of the value and significance of SACAD.

V. Report of the Audit Committee

Dr. Edwards requested that the Audit Committee deliver its report since much of the information they would present would be identical to that in the Investment and Budget to Actual Report listed on the Agenda. Dr. Dean Sprinkle, Chair of the Audit Committee reported that the Audit Committee consisting of Dr. Patricia Lee, Dr. John Enamait, and Dr. Dean Sprinkle had met via conference call with Dr. Edwards. The Audit Committee received a detailed report with all corresponding backup detail of bank reconciliations, etc. Dr. Sprinkle reported that the association was in great financial condition and that all financial reports appeared to be in order and consistent with the budget and all actions of the board. Dr. Sprinkle moved for approval of the Audit Report as well as the Investment and Financial Reports and Dr. Ed Meadows seconded the motion and the Board unanimously approved the Reports as presented.

VI. Investment Report

Dr. Edwards reported that the association is in good financial condition. The November 15, 2017 balance in the DuPont Credit Union Account was \$149,311.98. Dr. Edwards noted that there were still approximately \$18,000 in bills to be paid, mostly for luncheon expenses.

VII. Financial Report

Dr. Edwards presented the Budget to Actual and Year End Estimate Report as of 11-15-17. He explained that the net income would be positive for the year even with the decrease in memberships. The Investment and Financial Reports were approved as a part of the Audit Committee Report.

VIII. Nominating Committee Report

Dr. Ronnie Nettles presented the Nominating Committee Report as follows:

Nominating Committee Report

<u>Officers</u>	<u>Office</u>	<u>Institution</u>
Dr. Patricia Lee	President	Williamsburg Technical College, SC
Dr. Dean Sprinkle	Vice President	Wytheville Community College, VA
Dr. Ronnie Nettles	Past President	Copiah-Lincoln Community College, MS

Board of Directors

Class of 2018

Dr. Dean Sprinkle, President, Wytheville Community College, VA
Dr. James David Campbell, Northeast Alabama Community College, AL
Dr. Ed Meadows, Pensacola State College, FL
Dr. Patricia A. Lee, Williamsburg Technical College, SC

Class of 2019

Dr. John Enamait, President, Stanly Community College, NC
Dr. Karen Bowyer, President, Dyersburg State Community College, TN
Dr. Pam Boehm, President, Hill College, TX
Dr. Ingrid Thompson-Sellers, Interim President, South Georgia State College, GA
Dr. Ronnie Nettles, President, Copiah-Lincoln Community College, MS

Class of 2020

Dr. Cynthia S. Kelley, President, Madisonville Community College, KY
Dr. Joan Y. Davis, Chancellor, Delgado Community College, LA

Dr. George Edwards, Executive Secretary-Treasurer, Non-board member.

In presenting the report, Dr. Nettles discussed that he had announced his retirement from Copiah Lincoln Community College effective in July, 2018, but that he wished to remain on the board as past president until then. Dr. Lee agreed to serve as President and Dr. Dean Sprinkle agreed to serve as Vice President. Also, Dr. Kris Williams, the Kentucky representative, is leaving the board and has recommended Dr. Cynthia Kelley, President of Madisonville Community College as the Kentucky board representative. Finally, Dr. Joan Davis, the Louisiana representative agreed to an additional three year term on the board.

Dr. Kris Williams moved for approval of the Nominating Committee Report; Dr. Ingrid Thompson Sellers seconded the motion; and the report was approved.

IX. Report of the Publications Committee

Dr. Williams reported that the Publications Committee had no additional activities to report since the April Meeting. She recommended the possibility of using Constant Contact as a medium to publish the newsletters in the future.

X. Report of the Professional Development Committee

Dr. Ed Meadows and others briefly discussed the concurrent session planned for Sunday, December 3, 2017 focused on change management in the two year college setting. The session is

to be led by Mr. Roget Patience EAB Faculty member and will include a panel of four SACAD board members to include Dr. Meadows, Dr. Bowyer, Dr. Davis and Dr. Boehm.

XI. Operational Details for Annual Luncheon

Update on details for the annual luncheon for Sunday, December 3, 2017 were discussed.

XII. Plans for the Spring Board Meeting

The spring Board meeting was discussed and the decision to meet via conference call was made.

XIII. Old and New Business

There was no old or new business.

XIV. Adjournment

The meeting was adjourned at 7:30 p.m.