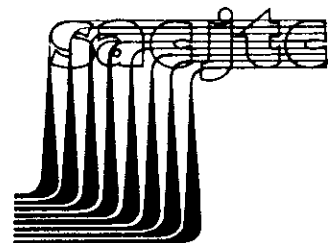


Southern Association of Community, Junior, and Technical Colleges



SACJTC WINTER BOARD MEETING

Natchez, Mississippi

Eola Hotel

February 25-27, 1994

Present: Eddie Smith (President), Ronald J. Horvath (Secretary/Treasurer), Allen Edwards, Edwin Massey, Dorothy Lord, M. Rudy Groomes (Past President), and Lex Walters (Editor). Absent: Phail Wynn (Vice President), Ray Hawkins, Judy Merritt, and Marshall Smith.

1. The SACJTC Board of Directors met as above. President Eddie Smith hosted the meeting and presided. The group gathered informally on Friday evening at the hotel for a reception hosted by Rod Risley, Executive Director of Phi Theta Kappa. The dinner was dutch treat at the restaurant located in the Lady Luck Casino.
2. A tour of historic Natchez began at 9:00 a. m. on Saturday, February 26. It ended about noon.
3. The Board began its official meeting about 2:00 in the Eola Hotel with President Smith opening the meeting with a brief prayer. Eddie introduced the three new Board members--Dorothy Lord (1994), Allen Edwards (1996), and Ed Massey (1996). Eddie presented a brief history of the organization and asked Lex Walters to add his comments. SACJTC has been in existence for about thirty years. It began when several two year college officials decided that some opportunity was needed for a gathering of leaders from this type of institution during the annual meeting of the Southern Association of Colleges and Schools. The focus of the group has been on an annual luncheon meeting to explore cutting edge issues of critical importance to two year colleges--junior, community, and technical. Newsletters and Occasional Papers were added in later years as a method of communicating among the membership.
4. Secretary/Treasurer Ron Horvath asked that Lex Walters sign the bank card for the fourth and latest Certificate of Deposit. Ron explained that all Association financial matters included multiple signators who had access to the CDs and Checking Account. Martha Lenahan, Ron's secretary, is also included among the signators.
5. President Smith explained that Phail Wynn was attending a meeting with the Governor of North Carolina; Ray Hawkins was recovering from back surgery; Marshall Smith had the flu; and Judy Merritt had another meeting to attend. **Phail is responsible for the program at the December 1994 Luncheon. Marshall Smith will host the SACJTC Forum which will be presented at the April AACCC Convention. Marilyn Beck and Rudy Groomes will present the session (#880) dealing with Electronic Learning Labs.**

NOTE—The SACJTC Board will meet on Friday, April 11 at NOON in the Capital Cafe located in the Hilton Hotel.

6. The minutes of the December meetings were approved as distributed.
7. The group conducted an evaluation session of the December 1993 Luncheon meeting. The program was very well received, particularly Marvin Cole's interpretation of Mark Twain. The program was a bit crowded with the VIPs (deaf choral group), Jim Rogers' comments, Marvin's show, Business Meeting, and Door Prizes. Nevertheless, it was one of the most successful programs in recent years.
8. Ron distributed a copy of the financial statement from the Luncheon. Lex reminded the group that the purpose of the luncheon was not to make money or even to break even. This is a major event for the Association and must always be a superior program. All agreed. Nevertheless, there was a loss of \$98.84 for the event. **NOTE: ALL HANDOUTS FOR ABSENT BOARD MEMBERS ARE ATTACHED TO THESE MINUTES.**
9. Ron also distributed several other reports and commented on each:
 - a. Membership--255 paid for 1993; about 75 were purged from the list of potential members because they did not respond to requests for dues payment.
 - b. Budget--The final version of the preliminary budget approved in December. The 1994 budget is about \$150 higher than 1993 actual expenditures.
 - c. Certificates of Deposit--Our permanent assets are now \$12,221.48. Ron stated that the reserve goal ought to equal one year's operating costs (about \$19,000).
 - c. Financial Statement--The official net worth of the SACJTC is \$25,795.92 as of December 31, 1993. We are solvent!
10. The Board officially approved the Financial Statement as distributed. Lex will publish it, as per the By-Laws and Constitution, in one of the Spring Newsletters.
11. Editor Lex Walters outlined the topics of the next few Newsletters/Occasional Papers. Ron Lingel, Presidents' Academy Chair, authored the March 1994 Occasional Paper. The Spring Newsletter will be published in June. Allen and Ed will be featured in this issue; Dorothy Lord in the fall issue. This has been an SACJTC tradition--featuring new Board members in the Newsletters. Occasional Papers were scheduled for September and November. Several suggestions were discussed--David Pierce (Education Amendments), John Roueche (History of the Community College Leadership Program), George Wynn (Miss.--Distance Learning). Lex will also solicit ideas through the Newsletters.

12. Eddie appointed the Nominating Committee--Rudy Groomes (Chair), Marshall Smith, and Ed Massey. Its report will be made at the December Board meeting.

13. Eddie appointed the Audit Committee--Dorothy Lord (Chair) and Allen Edwards. Its work will begin in December 1994 at the Board meeting.

14. Ron distributed copies of the financial report on the Members' Certificate Project. Total cost was approximately \$619 or about \$2.50 per member. This project should be repeated in 1997 or 1998. The overall reception of the Certificates was quite good. They are attractive additions to any institution's "Wall of Fame."

15. The December Luncheon meeting was the topic of the next discussion. All Board members expressed their concern about the delays by SACS in finalizing a date for last year's meeting. Ron indicated that Rita Bell was of tremendous help and certainly deserved our thanks for working with us. **NOTE--THE SACJTC BOARD MEETING IS SCHEDULED FOR MONDAY, DECEMBER 11, THE FIRST DAY OF THE 1994 CONFERENCE.** At least 3 of the Board members are tied up with COC meetings which are usually scheduled on the day before the Convention starts.

16. **RAY HAWKINS is responsible for several aspects of the December 1994 meeting in San Antonio.** He will identify a restaurant for the Board Dinner, make reservations, and arrange for some kind of entertainment for the Luncheon. Ron will guarantee about 175 for the luncheon. Suggestion for speakers--John Roueche (UT CCLP 50th Anniversary), Gussie Kappner (Assistant US Secretary of Education), Bob Atwell (ACE), and a physician from the Washington D. C. area (Lex will follow up). Ron distributed copies of speakers and topics for the last 8 years. **ABSENT MEMBERS--CALL EDDIE OR PHAIL IF YOU HAVE ANY SUGGESTIONS.**

17. Ron will call Rita Bell to begin the discussion of the Luncheon date, but probably no decisions will be made until August or September. Ticket sales were discussed for the benefit of the new members. Each Board member should try to sell about 20 tickets (\$25 each) for the Luncheon. Ron will mail out the tickets sometime in October (hopefully). A reminder about Door Prizes came from Eddie Smith. Remember--no college sweatshirts.

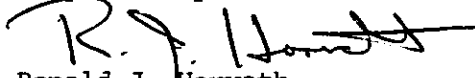
18. Eddie presented a proposal from Dr. Dan Stumpf, President of Madisonville Community College to expand the operation of the Kentucky Leadership Academy to the other states. Dan inquired as to whether SACJTC might have any interest in co-sponsoring the year-long event. After a short discussion, the Board voted unanimously not to get involved. Eddie asked Ron to call Dan and let him know of our decision.

19. Inasmuch as the Board had concluded its official business, it was decided that the Sunday meeting was not needed. President Smith later cancelled the Continental Breakfast also.

20. The meeting adjourned about 5:00 p.m.

21. A reception sponsored by ARA Food Services from East Central C. C. was held at the hotel. The group adjourned for a short van tour of Natchez by night and dinner at Liza's Restaurant. Entertainment was provided by a group of Gospel singers. We returned to the hotel about 10:00 p.m.

Respectfully submitted,


Ronald J. Horvath
Secretary/Treasurer