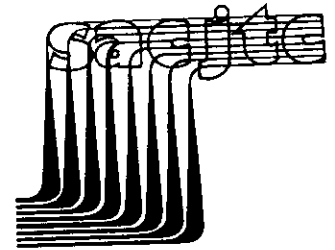


Southern Association of Community, Junior, and Technical Colleges



SOUTHERN ASSOCIATION OF COMMUNITY, JUNIOR, AND TECHNICAL COLLEGES

Winter Board Meeting February 19-21, 1993

Wild Dunes Resort

Isle of Palms, South Carolina

1. The SACJTC Board of Directors met as above. Present were: Rudy Groomes, Jim Ford, Lex Walters, Milton Jones, Ron Horvath, Marshall Smith, Phail Wynn, Eddie Smith, Marvin Cole, and Ray Hawkins. Absent was Judy Merritt (conflict with Chamber of Commerce obligation).
2. Rudy and Jo Groomes hosted a reception in their room on Friday evening. Dinner was held at the Links Restaurant.
3. The Board meeting began on Saturday, February 20 at 2:00 p. m. in the conference room of the Resort. President Groomes presided.
4. Rudy distributed copies of the agenda and asked for additions (copy on file with the minutes).
5. The December minutes (Board meeting and Annual meeting) were approved as previously distributed through the mail.
6. The December luncheon meeting was discussed in great detail. Most Board members said they had received very favorable comments--"Best session of the SACS meeting," "Schedule more like it," were typical evaluations from the membership. Ron distributed copies of the luncheon expense statement (copy on file with the minutes). Overall, we lost about \$1,000; but all expressed the need to do more first class luncheons like this for the members.

The 1993 SACS meeting is scheduled for Atlanta on December 14-17 (Tuesday through Friday). The first priority for a luncheon date is Wednesday, the 15th. The second priority is Thursday, the 16th. All Board members expressed their dismay over the apparent "squeeze" put on by SACS to shut out affiliates like us who want to schedule meetings. President Groomes asked **Phail Wynn to follow up with Jim Rogers to seek his cooperation toward affiliates such as SACJTC.**

7. Rudy called on Secretary/Treasurer Ron Horvath for a financial and membership report. Ron stated that 278 memberships had been paid during 1992. Rudy asked Ron to mail out a state-by-state list of payers and non-payers to the individual Board members for their states.
8. Ron distributed copies of the Association's permanent reserves--3 Certificates of Deposit worth \$9,255 as of February 1993. Ron also noted that at least 4 people were named on the CDs as authorized SACJTC people. A copy of this report is on file with the minutes.

9. Ron also distributed copies of the final 1992 budget report and final 1993 budget. The preliminary 1993 budget was approved previously in December. One correction (honoraria for Secretaries) had to be made. A copy is on file with the minutes, and one is included with the copy of the minutes to be mailed to Board members.

10. Finally, Ron presented a copy of the Association's Fiscal Statement for 1992 which will be published in the Spring "Newsletter." President Groomes thanked Ron for the completeness of his report.

11. Editor Lex Walters reviewed the annual schedule of the Association's publications--2 "Newsletters" and 3 "Occasional Papers." The two "Newsletters" will focus on the new Board members--Judy and Marshall and on Leaders. Suggestions for leaders to be spotlighted included Juliet Garcia, Jim Hudgins, Marilyn Beck, Karen Bowyer, David Pierce, David Daniel and James Caillier. Suggestions for the three "Occasional Papers" included Multi-Agency Consortia, Workforce Preparedness, Distance Learning, Cultural Diversity, and Leadership. Each manuscript should be 8-10 pages, double-spaced. Lex will finalize the list and the schedule.

12. Milton Jones agreed that he would begin to compile a history of the Association. He said he would contact Marilyn Beck and George Vaughan for some leads and information.

13. President Groomes appointed Marvin Cole (Chair) and Marshall Smith to the Nominating Committee. He also appointed Phail Wynn (Chair) and Eddie Smith to the Audit Committee.

14. The Board members agreed that we would meet at the AACC Convention in Portland, Oregon. First choice was Thursday, April 29; second choice, April 30 at the Convention Hotel. Ron will handle the arrangements.

15. The Management Sub-Cycles were reviewed by the officers after the December meeting. There were no major changes to the current list of duties and deadlines except that the Immediate Past President was given the task of developing the history and keeping it up-to-date.

16. The Board finally brought closure to the issue of Certificates of Membership. All agreed that we should do one mailout for the 1993 members and then issue them only to new members thereafter. Perhaps once every five (5) years would be sufficient. Ron will follow-up again and submit it to the group at the AACC meeting.

17. The Board agreed to pursue the possibility of submitting a program for the 1994 AACC Convention. Marshall Smith volunteered to head the effort.

18. At the direction of President Groomes, the group reviewed the Constitution and the By-Laws of the Association. Ron was appointed as the editor to make whatever minor changes in wording that needed to be made: Immediate Past President, categories of membership, dues payment, annual dues setting, presenting members to the Board, etc. Two important Constitutional changes need to be submitted to the membership in December--(1) Changing the Vice President title to the President Elect, and (2) Changing the name of the Executive Committee to the Board of Directors. Ron will handle the paperwork for the presentation of the change in December 1993 with a vote to be taken in December 1994 as per the Constitution.

Some discussion was held about the possible expansion of the Board. Past President Milton Jones compiled a report and presented several alternatives including adding 3 Board slots or adding a representative "at large" (kind of a wild card) so that more states would be represented. The Board agreed that the Editor and Secretary/Treasurer were not to be considered as "state representatives." Part of the discussion involved the additional costs of adding Board members vs. the benefits of having representatives from each state. Ron added his usual comment that about 33% of the annual expenses are consumed by Board travel, meals, and lodging. Milton Jones reminded the group that all of us enjoyed some luxuries with food and lodging. Ron noted that he, too, liked these amenities, but felt strongly that the Association should not be required to pay for these luxuries. **DISCUSSION TO BE CONTINUED IN PORTLAND.**

19. The meeting adjourned about 5:00. Rudy and Jo Groomes hosted a reception at 6:30. The dinner meeting was held at Robert's of Charleston. The Association paid the cost of each Board member's meal (\$70); guests and spouses paid their own. The meal and entertainment were memorable.

20. The Board reconvened at 8:30 a. m. on Sunday morning to conclude its business.

21. Eddie Smith and Milton Jones were appointed by President Groomes to report on the expansion of the Board (3 or 1 additional members) or the alternative (keep it as is) at the Portland meeting.

22. Marvin Cole volunteered to check on dinner arrangements for the December meeting in Atlanta and to report at the Portland meeting.

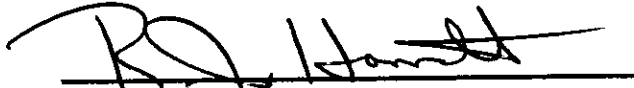
23. The Board voted to keep the luncheon ticket price at \$25 for the December luncheon.

24. Speakers for the December luncheon were discussed, including Marian Wright Eddleman (Children's Defense Fund), Gov. Riley (Sec. of Ed.), IBM Distance Learning, Ernie Boyer, Community Based Education (ACCLAIM project at NC State), etc. Lex agreed to follow-up with Ed Boone on possible speakers, programs, and funding. Ron will call Mildred Hill at SACS on tentative dates and times. Marvin said he would check on entertainment possibilities with some of the Atlanta colleges.

25. The December Board meeting was set for Tuesday, December 14th from 3:00 to 6:00 p.m. at the Commission on Colleges Hotel. Ron will make the arrangements.

26. Vice President Jim Ford volunteered to host the Winter 1994 Board meeting in Tennessee. Gatlinburg and Nashville were mentioned as possibilities.

27. Ron reminded the members that they should send their requests for reimbursement directly to him (maximum of \$350) with appropriate receipts. He also said that a check for \$70 was due from members who had guests at the dinner on Saturday evening. The Board meeting adjourned at about 10:00 a. m. Everyone expressed thanks to Rudy and Helen Chapman for handling all of the arrangements.


Ronald J. Horvath 2/22/93
Secretary/Treasurer