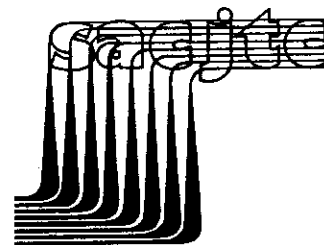


Southern Association of Community, Junior, and Technical Colleges



Mailed to
Bd. 12/20/90

MINUTES OF THE PRE-CONVENTION BOARD MEETING

The SACJTC Board met at 4:30 p.m. on December 9, 1990, at the Hyatt-Regency Hotel in Atlanta.

Members Present:

Dr. Juliet Garcia
Dr. Marilyn Beck
Dr. Ronald Horvath
Dr. Barry Mellinger
Dr. Lex Walters
Dr. Milton Jones
Dr. Karen Bowyer
Mr. Rudy Groomes
Dr. Linda Wilson
Dr. Marvin Cole

Members Absent:

Dr. Jim Richardson

President Juliet Garcia presided. Secretary/Treasurer Ron Horvath distributed copies of the Board agenda and a list of Board Members and Officers. The agenda was adopted as presented. (Copies on file).

The minutes of the Winter Board meeting (February 10, 1990) at South Padre Island, TX, were approved. (Copy on File).

Ron Horvath presented a comprehensive report of the Association's financial status as of November 30, 1990. (Copy on file). The January 1, 1991, balance was approximated at \$13,000. The Secretary/Treasurer also raised the question about the Association's official "Fiscal Year." The Association's official fiscal year was set at January 1 through December 31. However, the Board decided that two fiscal reports were to be prepared annually: December 31 and November 30 (interim). A formal statement detailing the Association's financial report will be published in one of the Spring "Newsletters." The Secretary/Treasurer also agreed to provide an end-of-the-year statement to the Board members at the Winter Board meeting (February) prior to publishing it in the "Newsletter."

The Board also requested that the Secretary/Treasurer prepare an annual Budget for 1991. Ron Horvath agreed to prepare a DRAFT in consultation with Milt Jones and Marilyn Beck.

The Nominating Committee (Barry Mellinger*, Marvin Cole, Linda Wilson) met to decide on a slate of Officers and Board Members for 1991. The slate will be presented to members at the Annual Luncheon meeting on December 11, 1990:

President	Dr. Marilyn Beck--VA
Vice President	Dr. Milton Jones--FL
Class of 1993	Dr. Eddie Smith--MS
Class of 1993	Dr. James Caillier--LA

The Audit Committee (Rudy Groomes* and Marvin Cole) decided to meet after the Board meeting to review the Association's books and report at the Annual Luncheon meeting. (NOTE: Chairperson Groomes performed his function and found the books to be in proper order.)

The Board spent some time discussing the current Constitution and By-Laws at the request of Ron Horvath. Several inconsistencies were found as well as some vague wording: Qualifications for SACJTC membership; Status of the annual appointments of the Editor and the Secretary/Treasurer; non-payment of dues and being dropped from membership; and the appointment of a Convention Secretary. The Board requested Ron Horvath to research the requirement of the AACJC By-Laws regarding regional accreditation. (NOTE: The Board concluded that eligibility for membership in SACJTC required COC or COEI accreditation, subject to the AACJC requirement.) The AACJC membership statement is attached.

President Garcia appointed an ad-hoc Committee composed of Milt Jones*, Lex Walters, and Ron Horvath to review the Constitution and By-Laws and to report at the February (or whenever) Board meeting.

President Garcia recognized the services of Karen Bowyer (TN) and Milt Jones (FL) as Board members and commended each for her/his services to SACJTC. Special recognition was given to Barry Mellinger for his leadership as President, Immediate Past President, and Board Member.

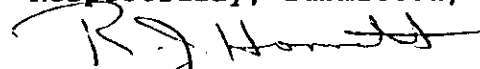
The Board discussed several sites for the Winter meeting. Tentative dates were set as February 23/24. Several sites were discussed including New Orleans (1st choice), Savannah, Nashville, and Wild Dunes, SC. Vice President Beck volunteered to work with Dr. Caillier to determine if hotel rooms were available at reasonable rates in New Orleans. She will consult with the Officers, if she is elected President, to finalize the decision. The Board also decided to limit travel expenses to a maximum of \$350 per person. Ron Horvath reported that approximately 35% of the Association's income was spent on Board travel, functions, and meals.

Under New Business, the following items were discussed/decided:

1. Ron Horvath requested assistance in compiling a list of past Board Members/Officers for possible publication in the Luncheon program. Marilyn Beck agreed to search her extensive files for the information.
2. Ron Horvath also distributed the names of speakers from four previous Luncheon meetings and requested assistance to complete the history project. Members agreed to search their files.
3. Management Sub-Cycles for the President, Vice President, Editor, and Immediate Past President were distributed by the Secretary/Treasurer with a request to update the duties and responsibilities. Members were asked to return it to Ron Horvath ASAP.
4. The Board/Guest contributions to the Sunday dinner meeting precipitated some discussion. The Board voted to pay for each member's dinner and to charge guests \$50. Marvin Cole had previously been authorized to make arrangements for the dinner at the Abbey in Atlanta.
5. The Board voted to reimburse Marilyn Beck for the cost of the plaque for Dr. Lou Bender, the Luncheon speaker. The Board thanked Marilyn for assuming the leadership to honor Dr. Bender, retiring Florida State University Professor of Higher Education.
6. The December 11th Luncheon meeting arrangements were presented. Much discussion ensued concerning the confirmed number of reservations (175) and the possibility of many members leaving Atlanta prior to the Tuesday Luncheon. Each Board member agreed to notify Ron Horvath on Monday about ticket sales. Marilyn Beck and Marvin Cole agreed to help sell tickets at the door. NOTE: As a result of the Monday poll, Ron Horvath, in consultation with Marilyn Beck, decided to reduce the confirmations to 160. BAD DECISION--Approximately 193 members showed up for the Luncheon meeting; but most were accommodated, thanks to the efficient service of the Hotel staff.
7. The Board voted unanimously to reappoint Ron Horvath as Secretary/Treasurer and Lex Walters as Editor for the 1991 calendar year, as per the Constitution. The Board also appointed Ron Horvath as the Convention Secretary, as per the Constitution.

The Board meeting adjourned at 6:30 p.m. The dinner session was scheduled to begin at 7:00 p.m.

Respectfully, submitted,


Ronald J. Horvath
Secretary/Treasurer

*Chairperson

Attachment

AACJC CONSTITUTION AND BYLAWS

Article III. Membership

Section 1. The members of this organization shall be limited to community, junior, and technical colleges, and similar postsecondary institutions which are not private foundations by reasons of Section 509(a) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law). The membership shall consist of two categories: full and provisional. All members shall be approved by the Board of Directors.

Section 2. Full Institutional Members: Institutional membership is open to community, junior, and technical colleges and similar postsecondary institutions which offer an associate degree and are accredited by a regional accrediting association recognized by the Council on Postsecondary Accreditation; to the colleges and campuses of multicollege and multicampus institutions eligible for institutional membership; and to state administrative offices of state systems of community, technical, and junior colleges. Each institutional member is entitled to one vote.

Section 3. Provisional Institutional Members: Provisional institutional membership may be granted to newly organized community, junior, and technical colleges, and other similar postsecondary institutions which have not yet secured the necessary accreditation for institutional membership. Representatives of provisional institutional members are entitled to all privileges of the full institutional member of the Association except that they are ineligible to hold elective office. Provisional institutional members may hold this classification for five years, and during this time the Association will use appropriate resources to assist the institution to obtain the necessary accreditation.