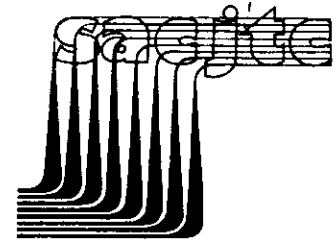


Southern Association of Community, Junior, and Technical Colleges



SACJTC MINUTES OF THE
PRE-CONVENTION BOARD MEETING
WEDNESDAY, DECEMBER 4, 1991
NEW ORLEANS MARRIOTT

The SACJTC Board met at 4:30 p.m. on December 4, 1991, at the New Orleans Marriott. President Marilyn Beck presided.

Members Present

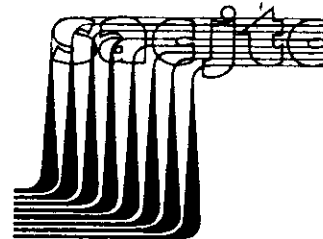
Dr. Marilyn Beck
Dr. Milton Jones
Dr. Ronald Horvath
Dr. Lex Walters
Dr. Rudy Grooms
Dr. Eddie Smith
Dr. Juliet Garcia
Dr. James Caillier
Dr. Marvin Cole

Members Absent

Dr. Jim Richardson
Dr. Linda Young

1. President Beck distributed a copy of the Board agenda and made a few corrections. The agenda was approved as distributed. Copy on file with the minutes.
2. Minutes of the Board meeting held in April 1991 were approved as distributed.
3. Secretary/Treasurer Horvath distributed several documents:
 - a. Management Cycles (NOTE: Marilyn Beck was asked to develop a cycle for the Past President; other officers were asked to review and update for any changes in their functions; notify Ron Horvath of changes)
 - b. List of current Board members and addresses (NOTE: Board members were asked to review the information for accuracy; notify Horvath if any changes were needed)
 - c. Constitution and By-Laws
 - d. Membership Report (NOTE: A listing of the "non-payees" was mailed on December 2 to each Board member with a request to try one more appeal to the Presidents to pay their dues)
 - e. 1991 Budget progress report through November 30 with projections through December 31, 1991 (NOTE: Final report to be issued in January and published in one of the Spring Newsletters)
 - f. 1992 proposed Budget (NOTE: Adopted tentatively subject to final refinement in early February.

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4. The Nominating Committee (Marilyn Beck, Chair; Eddie Smith; and James Caillier) presented the following slate for 1992:
 - a. PRESIDENT Milton Jones
 - b. VICE PRESIDENT Rudy Groomes
 - c. Class of 1993 James Ford (Cleveland State CC, TN)*
 - d. Class of 1994 Ray Hawkins (Tyler Jr. College, TX)
Phail Wynn (Durham Technical CC, NC)(*) To fill the unexpired term of James Caillier who is moving to a new position with the La. Governing Board and is thus ineligible to serve as a Board member of SACJTC. All of us are sorry to lose James as a member, but the new job is a marvelous opportunity for him.
The slate will be presented to the membership at the 12/6/91 meeting.
5. Eddie Smith, Committee Chair to develop a presentation for the AACJC convention in Phoenix in April 1992, gave his report to the Board. The topic for the presentation is "The President's Role in Fundraising: 3 Perspectives." M. Beck, J. Caillier, J. Richardson, and L. Walters will speak if the topic is accepted. Horvath and Beck will touch bases with Connie Odems (AACJC) within the next week or so.
6. Based on the recommendation of President Beck and other Board members, Ron Horvath and Lex Walters were reappointed as Secretary/Treasurer and Editor, respectively. The Board approved the annual honorarium (\$750 each plus \$200 for each of their secretaries). The same level will apply for 1992.
7. Recognition and special thanks were given to James Caillier, Rudy Groomes, and Jim Richardson for their service to the Association as Board members.
8. The Winter Board meeting will be held in Florida on February 29 and March 1. Milton Jones will finalize arrangements with a resort hotel in his area. NOTE: Milton confirmed that the meeting will be held at Saddlebrook Resorts in Wesley Chapel, FL (near Dade City). The nearest airport is Tampa; shuttle service is available from the airport to Saddlebrook. Milton will be sending out specific details very soon. The Board will meet on Saturday afternoon at 3:00 p.m. Dinner will be at the Columbia Restaurant in Tampa. We will recovene on Sunday morning at about 8:30 or 9:00 a.m. Rooms will be available on Friday evening, February 28 for those who arrive early. The Board voted to hold the maximum reimbursement to \$350 per Board member.
9. Other items:
 - a. Eddie Smith and Marvin Cole volunteered to assist with tickets at the Friday luncheon.
 - b. Lex Walters read a list of the retiring Presidents; he will do the same at the luncheon.
 - c. Milton Jones announced that David Pierce would arrive Thursday evening and that he would meet David. A breakfast meeting with the officers was set for 8:00 a. m. The Association will pay David's expenses (plane fare, hotel, meals, etc. plus a \$500 honorarium
 - d. The evening dinner meeting was scheduled for Mr. B's on Royal Street. SACJTC will cover the cost of each member's dinner; guests will pay their own way.
10. The Board adjourned at about 5:30 p.m.

Ron Horvath