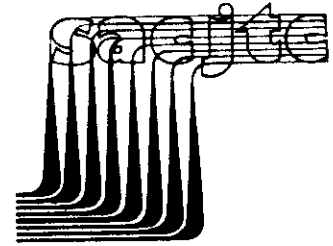


Southern Association of Community, Junior, and Technical Colleges



SACJTC BOARD MEETING
HYATT REGENCY HOTEL
ATLANTA, GA DECEMBER 14, 1993

1. The SACJTC met as above for its annual meeting at 3:30 p.m. President Rudy Groomes presided. Members present: Marvin Cole, Eddie Smith, Marshall Smith, Ray Hawkins, Lex Walters, Milton Jones, Ron Horvath, Phail Wynn (COC meeting also), and Rudy Groomes. Member Absent: Judy Merritt.
2. President Groomes distributed the agenda (copy of file with the minutes). It was approved as distributed.
3. The minutes of the April 30 Board meeting in Portland, OR were approved as distributed via mail last Spring. President Groomes called on Ron Horvath for the Membership and Financial Report.
4. Secretary/Treasurer Horvath distributed copies of the current membership list reflecting 248 paid members through November 30, 1993. Ron also stated that a list of paid and unpaid members from the individual states had been sent to each Board member's campus with a request to make one more pitch to the deadbeats. He thanked each person for making an extra effort. Ron provided a 3 year membership report showing that we had had 273 members in 1991 and 1992. SACJTC generally averages about 75-80% paying members from those eligible. Many states have consolidated institutions and merged some over past several years. Copies are on file with the minutes.
5. Ron distributed a financial packet containing an updated expenditure sheet through November 30; the Association is in excellent financial situation. A copy is on file with the minutes. A preliminary budget for 1994 was presented and adopted unanimously. Ron will finalize it at the February Board meeting in Natchez. Ron recommended that the dues of \$50 per year remain the same for 1994. Motion carried unanimously. The listing of permanent assets (Certificates of Deposit) was distributed. As of November 30, 1993, the CDs totalled \$9,721.48 (Copy on file with the minutes). Ron also stated that the CDs and the checking account were held in at least 3 or 4 Board/Officer names, including Martha Lenahan, RJH's Secretary. All of the financial and membership reports were accepted unanimously.
6. Milton Jones, Immediate Past President, presented copies of the Association's previous Presidents, dating back to 1974. This is the first attempt to update our historical records. Outgoing President Rudy Groomes will pick up the project and expand it. He asked Marvin Cole, DeKalb in Georgia, to check with SACS to determine if records are available. Billy Thames (MS) was suggested as a person who might be able to provide some historical information since many of the old SACJTC records had been lost or destroyed. Lex Walters will run a notice in the next Newsletter seeking assistance. The Board expressed its thanks to Milton for embarking on the project.
7. President Groomes appointed Phail Wynn and Eddie Smith to serve as the audit committee. Both met later, reviewed Ron's books, and certified that everything was in fine shape. Phail will report the findings of the audit at the luncheon meeting on Thursday, December 16.

8. The Nominating Committee, Marshall Smith and Marvin Cole, reported their recommendations to the Board: Phail Wynn for Vice President; Eddie Smith for President. No other officer nominations were made, and the Board accepted these two recommendations unanimously. After a lengthy discussion of possible new Board members and states to be represented, the Board decided to nominate the following individuals:

Class of 1994 (to replace Phail Wynn)

Dorothy Lord
Brunswick College, GA

Class of 1996

Allen Edwards
Pellissippi St. Technical
Com. College, TN

Ed Massey
Indian River C. C., FL

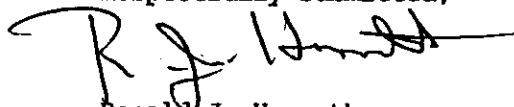
The entire slate will be presented at the Thursday luncheon.

9. Marshall Smith reported on the progress of the SACJTC's proposal to present a forum at the AACC annual convention in Washington. No final word yet on the acceptance of the topic dealing with Instructional Technologies.
10. VP Eddie Smith reported on the February Board meeting in Natchez, MS, from February 25-27. Eddie provided a complete agenda for the meeting. Copy attached FYI. The Board limited the reimbursement to a maximum of \$350 per Board person, including the cost of lodging which Ron will pay with one check and thus save the taxes. Friday night's dinner will be "on your own," but Eddie will check out the possibilities of dinner at one of the casinos.
11. Rudy stated that the Board would also meet in Washington, DC, on Friday, April 8 at 11:45 a.m. Ron will make the arrangements and notify everyone.
12. Marvin Cole briefed the group on the dinner meeting at the Mansion in Atlanta. We agreed to meet in the lobby and that guests would pay their own way. NOTE: The cost per guest turned out to be \$70 per person.
13. Other business included updating the Management Cycles (Ron will distribute to the officers in February); discussion of ticket sales for the luncheon (going very well--guarantee was raised from 175 to 185; and distribution of past speakers and past February meeting locations (Copy on file with the minutes). Finally, we discussed the December 1994 SACJTC meeting in San Antonio from December 11-14. It is too early to set a date for the luncheon, but Ray Hawkins agreed to begin looking for a restaurant for the Board dinner.
14. The meeting adjourned at 5:15 p.m.

SACJTC ANNUAL LUNCHEON MEETING
Thursday, December 16, 1993
Hyatt Regency--Atlanta, GA

1. The Southern Association of Community, Junior, and Technical Colleges met as above for its annual luncheon meeting. President Rudy Groomes presided. Dr. Marshall Smith, Board member VA, delivered the invocation. About 190 tickets for the luncheon were sold. Lunch consisted of salad, Yankee Pot Roast (sorry for the geographical reference), roasted vegetables and potatoes, rolls, beverages, and derby pie for dessert.
2. The DeKalb String Quartet provided pre-and during-dinner entertainment for the luncheon. The Board expressed its appreciation to the group and authorized Ron Horvath, Secretary/Treasurer to offer the budgeted honorarium. A special thanks was extended to Board Member Marvin Cole for arranging the entertainment.
3. Dr. Eddie Smith, VP, introduced COC Executive Director Jim Rogers, who made several comments regarding the new Federal regulations pertaining to accrediting bodies. He urged each member to maintain his/her vigilance regarding how much access the Feds would have into the affairs of member colleges. Jim expressed his thanks to the colleges who have helped SACS during the past year and urged members to continue to be alert.
4. President Groomes opened the Business session and introduced Board Member Phail Wynn who presented the financial report. It was accepted unanimously. President Groomes presented the slate of Officers/Board Members who were elected without opposition: Eddie Smith (MS--President); Phail Wynn (NC--Vice President); Dorothy Lord GA--Class of 1994(replacing Phail Wynn; Ed Massey (FL) and Allen Edwards (TN)--Class of 1996. Election was unanimous./
5. President Groomes introduced Pres. H. Lynn Cundiff of Floyd College in GA who presented the VIP choir members, a group of hearing impaired students who performed admirably for the group. After performing 2 musical selections, the group received a rousing ovation for its performance.
6. VP and President-Elect Eddie Smith introduced the main presenter, Dr. Marvin Cole, aka Mark Twain, who entertained the membership with a thoughtful rendition of Mark Twain. It was truly one of the best programs the Association has ever sponsored.
7. Ron Horvath, Secretary/Treasurer, concluded the program with his Treasurer's report: (1) The Association is financially solvent; (2) dues will remain at \$35 per year, one of the best bargains in education; (3) the Treasurer is bonded. and (4) a complete financial statement will be published in one of the Spring publications.
8. Door prizes were drawn including: 2 Pens and an Executive Planner (Rudy Groomes); 3 1 lb. cheeses and 1 3 lb. cheese (Eddie Smith); a Smithfield ham (Marshall Smith); a crystal peach (Marving Cole); 2 samples of exotic coffees (Lex Walters); and 2 bags of oranges (Milton Jones).
10. The meeting adjourned at approximately 1:20 p. m.

Respectfully submitted,



Ronald J. Horvath
Secretary/Treasurer